

# Maintaining and improving our village

## A Village Plan for Maids Moreton Parish Council

2022



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# 1 Introduction

## 1.1 The Village Plan

The council wishes to communicate the plans for the next few years to residents of Maids Moreton to give a clear understanding of how the council works and the aims and goals the council wish to achieve in the near future.

The plan provides an opportunity for residents to comment and raise questions with regard to the council's plans and intentions.

The plan will be subject to annual review in January of each year after which it will be rolled forward by one year.

## 1.2 Aims and goals

The council's aim is to maintain and improve the quality of life and the environment for the people that live in Maids Moreton village. Wherever possible, the council will involve the local community in significant decision making. The council will always be open to input from the community and will strive to meet the needs and wishes of local people.

# 2 Parish Council

A parish council is a civil local authority in England and is the first tier of local government.

## 2.1 Councillors

Maids Moreton has seven Parish Councillors, and they are elected by the residents every four years. Elections were last held in May 2021. They were due to be held in May 2020 but were postponed due to COVID restrictions. The Council elects a Chairman and Vice Chairman annually at the Annual Parish Council Meeting which is held annually in May.

All Councillors are unpaid and they volunteer their time to maintain and improve the parish.

## 2.2 The Clerk

The Council has a Parish Clerk who is employed part time.

The Clerk to the Council is also the Proper Officer and Responsible Financial Officer. The Clerk administers the Council and must carry out all the functions required by law. The Clerk being the Proper Officer is the only person who can sign official documents on behalf of the Council.

## 2.3 Meetings

The Council meets every month (except January and August) at 7:30pm on the first Wednesday of the month in Maids Moreton Village Hall. There is also an Annual Meeting of the Parish, which is held in April. Other meetings may be planned as deemed necessary.

<b>Parish Council Meetings 2022</b>	
February 2 <sup>nd</sup>	Full Parish Council Meeting
March 2 <sup>nd</sup>	Full Parish Council Meeting
April 6 <sup>th</sup>	Full Parish Council Meeting
April 27 <sup>th</sup>	<b>Annual Meeting of the Parish</b> An public meeting for all local and parish community groups to get together and present a report on their year as well as any future plans.
May 4 <sup>th</sup>	<b>Annual Parish Council Meeting</b> A statutory meeting of the parish council where the chairman and vice chair are elected for the forthcoming year.
June 1 <sup>st</sup>	Full Parish Council Meeting
July 6 <sup>th</sup>	Full Parish Council Meeting
September 7 <sup>th</sup>	Full Parish Council Meeting
October 5 <sup>th</sup>	Full Parish Council Meeting
November 2 <sup>nd</sup>	Full Parish Council Meeting Budgetary Planning for 2023/24 Deadline for application of Parish Council Grants
December 7 <sup>th</sup>	Full Parish Council Meeting Precept Agreement for 2023/24

Residents are invited, and very welcome, to attend Parish Council Meetings.

## 2.4 Newsletters

There are 4 newsletters each year, Spring, Summer, Autumn and Winter. These are edited by the parish council and distributed throughout the village. To help with costs of this, we invite local businesses to provide sponsorship.

## 2.5 Website

Maids Moreton Parish Council Website is monitored and maintained by The Clerk.

[www.maids-moreton.co.uk](http://www.maids-moreton.co.uk)

## 3 Village Data

Updated Census data from the 2021 census will be released between May and June 2022. Until then the latest statistics are from 2011.

### 3.1 Geography

The parish covers about 552 ha (1,365 acres), and stretches from just south of Akeley to the North and to the river Ouse south of the Stratford Road and from Chackmore to the west and Foscott Reservoir to the east. See APPENDIX 1.

### 3.2 Population

The last census in 2011 showed the population to be 847. It is estimated that the population has grown since then to around 940.

### 3.3 Housing and Accommodation

At the census in 2011 the housing stock in Maids Moreton was 351. In 2021 there are 350 houses, 15 flats, and two care homes. Total village accommodation is 365 (not including the care homes).

### 3.4 Conservation Area

The conservation area in Maids Moreton includes the St Edmunds Church, Duck Lake, Scott's lane and Main Street. See Appendix 2. The aim is to preserve and enhance the area and there are additional planning regulations and restrictions relating to the conservation area.

This area is maintained by Maids Moreton Conservation Group with the support of Maids Moreton Parish Council.

## 4 Community Assets and Maintenance

The council manages certain assets that are owned by the village:

1. Play area including equipment
2. The Playing Fields
3. The Scout Hut
4. The Cricket Pavilion
5. Seating and benches
6. Litter bins and dog bins
7. Signs and notice boards
8. Street lights

The council owns certain assets which are managed by other organisations:

1. The Allotments – Maids Moreton Allotment Association
2. Floodlights on the playing fields – Buckingham Rugby Club
3. The council manages certain assets which are owned by Buckinghamshire Council:
4. Urban grass cutting
5. The Rose Garden
6. Hedges
7. Weeding on pavements
8. Rights of way clearance on public land
9. Minor maintenance and cleaning of street furniture
10. Minor maintenance and cleaning of traffic signs

The Council supports certain village groups who help to maintain other assets in Maids Moreton

1. The Village Hall Committee – who look after Maids Moreton Village Hall
2. Maids Moreton Conservation Group – who look after Maids Moreton Conservation Area.
3. Buckingham Rugby Club – who help to maintain the Rugby Pitch
4. Maids Moreton Cricket Club – who help to maintain the Cricket Pitch

## 5 Improvements and Developments

There are a number of proposed projects to improve village facilities and amenities.

### 5.1 Playing Fields

We are currently working with Jonathan Holland Architects to develop a specific plan for the Playing Fields and the assets that are sited there. This will provide us with a solid foundation on which we can apply for any necessary funding for future projects or guide us on how best to utilise S106 monies granted through agreed planning schemes (See [Development Funding](#)).

#### 5.1.1 Play Area Development

Following a survey held in 2021 a design and supplier have been chosen for new playground equipment. The design has been led by the results of the survey. We now need to apply for appropriate funding:

Buckingham and Surrounding Villages Community Board – 10.75% of required funding.

This process takes about 8 weeks. Once the community board have agreed to fund 10.75% of the required funding we can apply to

FCC Communities Foundation – 89.25% of required funding.

This process can take up to 3 months.

We hope to have the necessary funding in place by Autumn 2022.

#### 5.1.2 Scout Hut development

During 2021 we have been working with the Maids Moreton Scout Group to ensure we hold the necessary legal documentation for the scout hut. This will be finalised in the Spring of 2022.

Following this agreement, it is planned to start a much-needed overhaul of the building, to make it a more inviting asset for potential users. The building is in a poor state of repair internally and needs to be invested in for the benefit of all users.

The Scout Group will still be based at the Scout Hut, but once work has been done to improve the state of the building, it will become available for hire to residents of Maids Moreton.

#### 5.1.3 Cricket Pavilion development

During 2021 we have been working with the Maids Moreton Cricket Club to ensure we hold the necessary legal documentation for the cricket pavilion. This will be finalised in the Spring of 2022.

Following this agreement, it is planned to start a much-needed overhaul of the building, to make it a more inviting asset for potential users. The building is in a poor state of repair internally and needs to be invested in for the benefit of all users.

The Cricket Club will still be based at the Cricket Pavilion, but once we have their legal agreement signed, we will start negotiations with DK Childcare. DK Childcare are a local child-minding business, who wish to hire the building on an annual licence when it is not being used by the cricket club. They will undertake to bring the building into a good state of repair in lieu of rental income.

## **6 Roads**

Roads, especially speeding, were highlighted as a major concern in our recent village survey. In response to this we have set up a Speed Watch Group which is in the early stages of training. Once established we hope to start recording speeds of cars in and around the village. Data will be uploaded to a database for use by Thames Valley Police.

Should you wish to apply to be part of the Speed Watch Group please email [maidsmoretonclerk@gmail.com](mailto:maidsmoretonclerk@gmail.com).

We also have the opportunity to apply for 20mph limits within the parish boundary and we are investigating this option.

Roads and pavements are maintained by Buckinghamshire Council and all necessary maintenance should be reported to them on [FixMyStreet](#).

## **7 Development Funding**

Section 106 of the Town and Country Planning Act 1990 is a legal agreement between an applicant having planning permission and the local planning authority, which is used to mitigate the impact of the new homes on the local community and infrastructure.

New houses will mean more cars on the roads and more impact on local services, such as schools and public transport. Section 106 is effectively a set of planning obligations for the developer.

Part of Section 106 is a financial contribution to the parish for assistance with meeting the needs of new residents in living in the development through improvement of council assets.

The housing development at the site near Scott's Farm Close includes a Section 106 financial contribution forecast to be £57,744. Note that this will only be received when work commences on the site. The development of 170 houses off Walnut Drive has received planning consent; if and when it starts, there should also be S106 funding of about £500,000 available.

Once received this funding will be used for improvements and upgrading of community assets such as the Scout Hut, the Cricket Pavilion and the Play Area.

## **8 Maids Moreton Help and Support group**

The Parish Council Covid-19 Volunteer Support Group was established in March 2020 to provide temporary support to vulnerable residents throughout the current public health crisis. There has



been no activity or requests for help during 2021 and the Parish Council have not been actively involved in providing support to any residents.

A volunteer resident has kindly taken on the support role for this, and they can be contacted at mmhelpportal@gmail.com.

## 9 Village Events

### 9.1 Community Events:

Maids Moreton has a number of key, community led, events that not only bring the community together but may raise funds for worthy causes. The Council supports these events wherever it can and is grateful for the work that these dedicated volunteers put into all community based events.

### 9.2 Parish Council Events 2022

Following on from our recent village survey, residents overwhelmingly requested that a summer event be added to our events calendar. We have taken this opportunity to add an event for The Queens Platinum Jubilee and we hope to keep a summer event in our calendar for future years. Should you wish to be involved in the Queens Platinum Jubilee event, please let us know.

Queens Platinum Jubilee	2 <sup>nd</sup> June 2022 The Playing Fields 6pm to 10pm
Play Around the Parishes	5 <sup>th</sup> August 2022 The Playing Fields 11am to 4pm
Bonfire Night	5 <sup>th</sup> November 2022 The Playing Fields 7pm to 8.30pm

### 9.3 Events supported by Maids Moreton Parish Council

Buckingham and Stowe Running Club Half Marathon	15 <sup>th</sup> May 2022 The Playing Fields 7am to 4pm
Maids Moreton CofE School Summer Fete	18 <sup>th</sup> June The Playing Fields TBC

## 10 Planning

### 10.1 Local Planning

Planning Applications are determined by Buckinghamshire Council.

Maids Moreton Parish Council are asked for their considered opinion, but we do not make any final decisions on planning applications. Planning applications for properties within the Conservation Area, and those that are listed buildings outside this area are subjected to further scrutiny by the Council's heritage officers as well as by their planning officers.

We are willing to speak with any resident who wishes to ask the council for their opinion on future planning applications. The councillors are amenable to appropriate, well-designed planning applications that are seen to be in keeping with the character of the village and are consistent with current planning legislation.

Planning applications are discussed at our monthly meetings (see [Parish Council](#)) at which applicants and their neighbours are invited to speak if they wish.

### 10.2 Categorisation for Planning

In 2017, the then AVDC commissioned a Settlement Hierarchy Assessment Report. This reviewed key characteristics of all settlements and allocated all villages into one of three categories. Maids Moreton was designated a medium village but two of the key criteria, an hourly bus service and a primary school were incorrectly ascribed to it. We have challenged this, and will continue to do so, but to date we have not been successful. If we were reclassified as a small village, it would strengthen our hand in terms of housing development proposals.

### 10.3 Neighbourhood Planning Process

The Localism Act 2011 gave Councils the opportunity to develop a Neighbourhood Plan for their communities. Our Plan is the result of significant, skilled work by Parish Councillors and co-opted community members, with the assistance of professional advice.

Following local consultation and refinement the Plan will be submitted to Buckinghamshire Council which will then send it out for professional review by a qualified planner.

The draft plan should be available in April 2022 and we will provide a written summary for residents to read and comment on. Thereafter, we shall submit it to Buckinghamshire Council for validation after which is reviewed by a planning inspector. This may mean that some changes are required to ensure it is legally sound but we hope such changes will be minimal. Once the draft plan is accepted, it goes out to public consultation and judging by other villages' experience there are likely to be comments particularly from developers.

After all comments are resolved, the final plan is subjected to a local referendum in which all electors will be asked whether or not they approve of the Plan. Provided a simple majority of electors approves the plan, it will then be made into a legal document by Buckinghamshire Council.

## 10.4 Brief Summary of Maids Moreton Neighbourhood Plan

To be valid, Plans must be compliant with national planning guidance and also compliant with relevant local policies. The most important parts of the plan relate to the designation of green space and the allocation of sites for development. Plans can also include design principles with which any development would need to comply.

We have to accept a share of new housing development but the Plan will aim to accommodate this in a way that is sensitive to the views and needs of current residents and will support Maids Moreton continuing existence as a distinct, thriving rural village offering a good quality of life for its residents and an attractive place to live.

The Vision for the Neighbourhood Plan is:

*To allow the village to develop in a sustainable way against the context of global climate change and to meet the needs of the local community and create more sustainable life/work patterns, whilst preserving or enhancing the historic character and the natural and rural environment of the village.*

This is reflected in the following seven aims:

- 1 To maintain Maids Moreton as a distinct built settlement and community and enhance quality of life for all residents;
- 2 To enable housing and employment growth in sustainable locations to meet local needs;
- 3 To preserve or enhance the historic character of the village, including the historic core and the green fields around Scott's Lane;
- 4 To conserve and enhance green spaces, the natural environment and biodiversity and other environmental attributes and assets;
- 5 To ensure that development is well-designed and sustainable;
- 6 To maintain, improve and expand the range of local community facilities, including recreational and play space;
- 7 To promote more sustainable live/work patterns and improve local transport and active travel infrastructure.

## 11 Financial Planning

The numbers below provide a financial analysis of the income and expenditure of the Parish Council. The Parish Council is funded by a precept which is collected by Buckinghamshire Council on our behalf as part of the Council Tax on residents. The precept is shown on the council tax bill each resident receives.

### 11.1 Budgets

Maids Moreton Parish Council Budget 2022/23				
	Actual	Actual	Forecast	Budget
	2019/20	2020/21	2021/22	2022/23
Receipts				
<b>Precept</b>	<b>£30,440.00</b>	<b>£31,962.00</b>	<b>£31,666.76</b>	<b>£32,565.00</b>
Bank Interest	£8.95	£3.83	£2.00	£2.00
Cricket Pavilion Rent	£310.00	£160.00	£200.00	£200.00
Rugby Field Rent <small>2019/20 rent received 2018/19</small>	£0.00	£1,670.00	£1,670.00	£1,670.00
Scout Hut Rent	£150.00	£2,000.00	£1,200.00	£1,200.00
Bucks CC re devolved services	£1,513.87	£1,513.87	£1,513.87	£1,513.87
DK Childcare Utilities* <small>Spent in utilities below and collected as part of rent New tenant for 2022/23. Rent to be paid by DK Childcare by maintenance and upgrade of facilities at the cricket pavilion.</small>				£2,000.00
<b>Total Receipts</b>	<b>£32,422.82</b>	<b>£37,309.70</b>	<b>£36,252.63</b>	<b>£39,150.87</b>
Payments - Admin				
Clerk Remuneration	£6,118.05	£6,204.23	£7,500.00	£8,274.00
Clerk PC/Rent/post/phone/stat	£240.00	£240.00	£240.00	£240.00
Clerk Payroll	£86.00	£287.50	£270.00	£270.00
Clerk Tax/NI	£15.00	£0.00	£0.00	£0.00
Audit Fees	£305.60	£300.00	£410.00	£450.00
Office/IT Supplies	£2,146.43	£271.85	£150.00	£150.00
Rent for Village Hall Monthly Meetings	£90.00	£0.00	£84.00	£200.00
Marketing and Communication	£211.86	£843.90	£1,500.00	£1,400.00
Insurance	£1,629.81	£1,484.04	£1,406.05	£1,500.00
Membership Subscriptions	£294.18	£372.31	£400.00	£400.00
Clerk - Training	£349.07	£218.50	£120.00	£500.00
Councillors - Training	£70.66	£154.03	£150.00	£150.00
Elections	£0.00	£0.00	£139.97	£0.00

Maids Moreton Parish Council Budget 2022/23				
	Actual	Actual	Forecast	Budget
	2019/20	2020/21	2021/22	2022/23
Total Payments Admin	£11,556.66	£10,376.36	£12,370.02	£13,534.00
Payments - Public Lighting				
Street Lighting Electricity, [unmetered]  <small>Budget increase due to anticipated increase in cost of electricity)</small>	£4,270.16	£2,748.54	£3,000.00	£4,000.00
Street Lighting Maintenance	£73.10	£513.60	£500.00	£525.00
Total Payments Public Lighting	£4,343.26	£3,262.14	£3,500.00	£4,525.00
Payments - Parks and Open Spaces				
Play Area	£71.00	£86.00	£100.00	£100.00
Maintenance of Parish	£3,135.56	£3,110.00	£3,500.00	£4,500.00
Dog & Waste Bin Emptying	£671.82	£671.82	£671.82	£671.82
Highways Devolved Services	£2,967.50	£2,648.00	£3,000.00	£3,200.00
Total Payments Parks & Open Spaces	£6,845.88	£6,515.82	£7,271.82	£8,471.82
Payments Buildings				
Buildings - Maintenance Checks	£159.53	£238.70	£250.00	£250.00
Buildings - Electric & Water	£1,061.10	£434.64	£1,200.00	£3,000.00
Cricket Pavilion Repairs & Maintenance	£0.00	£3,113.61	£391.50	£0.00
Cricket Pav. - Gas	£309.73	£240.36	£400.00	£1,000.00
Scout Hut Repairs & Maintenance	£2,598.09	£12.33	£7,000.00	£500.00
Scout Hut - Gas	£501.56	£547.67	£650.00	£820.00
Total Payments Buildings	£4,630.01	£4,587.31	£9,891.50	£5,570.00
Payments Village				
Village Events	£1,289.98	£0.00	£1,792.40	£3,000.00
Defibrillator maintenance	£10.00	£0.00	£100.00	£50.00

Maids Moreton Parish Council Budget 2022/23				
	Actual	Actual	Forecast	Budget
	2019/20	2020/21	2021/22	2022/23
Total Payments Village	£1,299.98	£0.00	£1,892.40	£3,050.00
Exceptional Spend				
S137		£483.33		
Neighbourhood Plan	£2,595.00	£3,200.00	£6.00	£0.00
Credit for Working Reserves		£3,161.75		£3,000.00
Village Grants	£440.00	£500.00	£1,000.00	£1,000.00
Total Exceptional Spend	£3,035.00	£7,345.08	£1,006.00	£4,000.00
Summary				
Total Receipts	£32,422.82	£37,309.70	£36,252.63	£39,150.87
Total Payments Admin	£11,556.66	£10,376.36	£12,370.02	£13,534.00
Total Payments Public Lighting	£4,343.26	£3,262.14	£3,500.00	£4,525.00
Total Payments Parks & Open Spaces	£6,845.88	£6,515.82	£7,271.82	£8,471.82
Total Payments Buildings	£4,630.01	£4,587.31	£9,891.50	£5,570.00
Total Payments Village	£1,299.98	£0.00	£1,892.40	£3,050.00
Total Exceptional Spend	£3,035.00	£7,345.08	£1,006.00	£4,000.00
Total Payments	£31,710.79	£32,086.71	£35,931.74	£39,150.82

## 11.2 Working Reserves

It is considered good practice to hold a certain amount of reserves in the bank account for unplanned or emergency spending. The advice given to all parish and town councils is to hold somewhere between 25% and 100% of the precept. Smaller parish councils are advised to hold a significant amount in relation to their precept to avoid unseen financial difficulties.

The councillors have agreed to hold in reserve enough funds to cover the cost of legally provided services in any given year. The breakdown of legally provided services is below.

<b>Legally provided services</b>	<b>Actual</b>	<b>Actual</b>	<b>Forecast</b>	<b>Budget</b>
	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
Clerk Remuneration	£6,118.05	£6,204.23	£7,500.00	£8,274.00
Clerk PC/Rent/post/phone/stat	£240.00	£240.00	£240.00	£240.00
Clerk Payroll	£86.00	£287.50	£270.00	£270.00
Clerk Tax/NI	£15.00	£0.00	£0.00	£0.00
Audit Fees	£305.60	£300.00	£410.00	£450.00
Office/IT Supplies	£2,146.43	£271.85	£150.00	£150.00
Insurance	£1,629.81	£1,484.04	£1,406.05	£1,500.00
Elections	£0.00	£0.00	£139.97	£0.00
Street Lighting Electricity, [unmetered]	£4,270.16	£2,748.54	£3,000.00	£4,000.00
Street Lighting Maintenance	£73.10	£513.60	£500.00	£525.00
Play Area	£71.00	£86.00	£100.00	£100.00
Maintenance of Parish	£3,135.56	£3,110.00	£3,500.00	£4,500.00
Dog & Waste Bin Emptying	£671.82	£671.82	£671.82	£671.82
Highways Devolved Services	£2,967.50	£2,648.00	£3,000.00	£3,200.00
Buildings - Maintenance Checks	£159.53	£238.70	£250.00	£250.00
Buildings - Electric & Water	£1,061.10	£434.64	£1,200.00	£3,000.00
Cricket Pav. - Gas	£309.73	£240.36	£400.00	£1,000.00
Scout Hut - Gas	£501.56	£547.67	£650.00	£820.00
<b>Total Cost Legally Provided Services</b>	<b>£23,761.95</b>	<b>£20,026.95</b>	<b>£23,387.84</b>	<b>£28,950.82</b>
Income without precept or devolved services	£468.95	£3,833.83	£3,072.00	£6,585.87
<b>Income needed to cover legally provided services</b>	<b>£23,293.00</b>	<b>£16,193.12</b>	<b>£20,315.84</b>	<b>£22,364.95</b>

<b>Bank Balance as at 31/12/2021 Treasurers Account (Current)</b>	<b>£39,583.32</b>
Budget Income yet to be collected 2021/22	£0.00
Budget Payments yet to paid 2021/22	£20,190.01
<b>Forecast Final Bank Balance as at 31/03/2021</b>	<b>£19,393.31</b>

The forecast Working Reserves are therefore £19,393.31 for the end of financial year 2020/21. We have budgeted an additional £3,000 for 2022/23 to gradually increase the reserves held in line with the good practice guidelines.

This will bring our Planned Working Reserves to £22,393.11, with an agreed Working Reserves Budget of £22,364.95. With an agreed precept for 2022/23 of £32,565.00, this equates to a Working Reserve of 69% of our precept.

### 11.3 Project Reserves and Ringfenced Funds

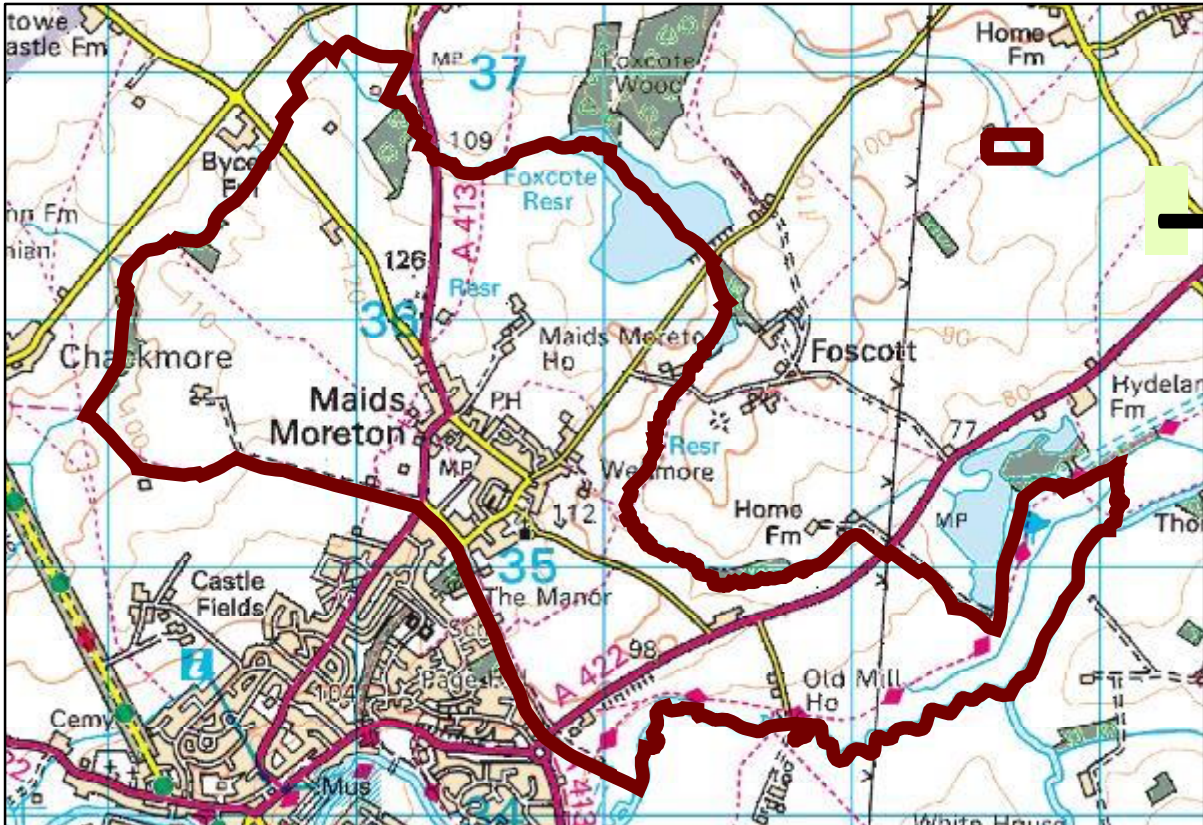
Maids Moreton Parish Council have funds that are reserved for specific spending purposes. They also hold grant monies that are ringfenced for specific projects which cannot be spent on other projects. These are both currently held in our savings account.

<b>Project Reserved Funds</b>	Playground/Playing Field (from Maids Moreton Playing Fields Association)	£8,010.63
	Elections (Estimated cost of a contested election is £5,000)	£5,000.00
	Interest from Bank	£6.39
<b>Total Reserved Funds as at 31/12/2021</b>		<b>£13,017.02</b>
<b>Ringfenced Funds</b>	Neighbourhood Plan Grant 2021/212	£5,271.00
<b>Bank Balance as at 31/12/2021 Business Bank Instant (Savings)</b>		<b>£18,288.02</b>



## 12 APPENDIX 1

Maids Moreton Parish Boundary



# 13 APPENDIX 2

## Maids Moreton Conservation Area



